Edmonton indoor Lawn Bowls Club
Travel Expense Report

Purpose _____
(Competition)

Name _____

DATE	DESCRIPTION	TRANS	LODGING	MILEAGE (KM)	MEALS	TOTAL

Note: mileage reimbursement for personal car = $.25/km (Use Google maps for distance traveled)
Meals reimbursement at $15/ breakfast (if not included with lodging)
$20/ lunch
$25/dinner
Accommodation reimbursed at Maximum $85/person per night (sharing recommended)
Receipts to be attached